

**EIFFEL
FRANCE
EXCELLENCE**

2027



**SEND YOUR APPLICATION
WITH UTBM!**

Guide to submit your
PhD application on
E-CANDIDAT



SUMMARY

1. Creating your account (p. 1)
2. Filling your file (p. 2-4)
3. Creating your application (p. 5)
4. Submitting your application (p. 6-8)

1/ CREATING YOUR ACCOUNT

- Go to <https://candidature-convention.utbm.fr/ecandidat/>
- Click on "accueil", and **"créer un compte"**.
- Fill out your personal information:
 - **Nom**: Surname
 - **Prénom**: Name
 - **Adresse mail**: e-mail address
 - **Confirmation adresse mail**: confirm your e-mail address
 - **Mot de passe**: password. Your password must have 1 capital letter, 1 lowercase letter, 1 special character, 1 digit. No space allowed. Minimal length of 10 characters.
 - **Confirmation mot de passe**: confirm your password
- Click on **"enregistrer"**

- Check your e-mails (and junk mail). You should receive a confirmation e-mail from no-reply@utbm.fr.
- Click on the link to confirm the creation of your account. Save your **login**: you need it to connect.

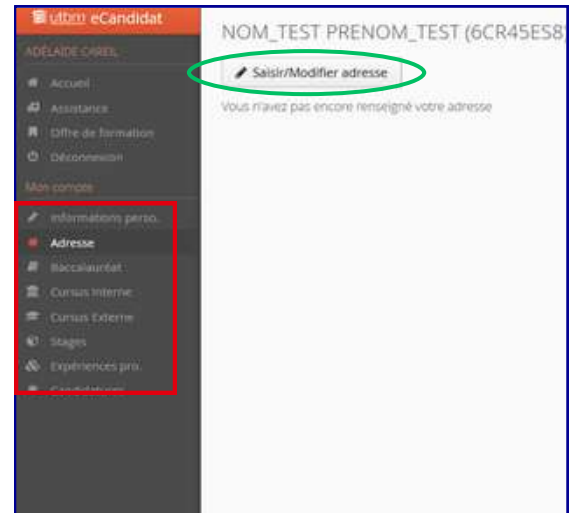
Vous venez de créer un compte eCandidat pour la campagne 2026/2027. Voici vos identifiants de connexion :

Login : 6CR45ES8

Veuillez cliquer sur ce lien pour valider votre compte <https://candidature.utbm.fr/ecandidat/rest/candidat/dossier/a235b2d9-6b28-430e-ad98-50a9e4265adc>

2/ FILLING YOUR FILE

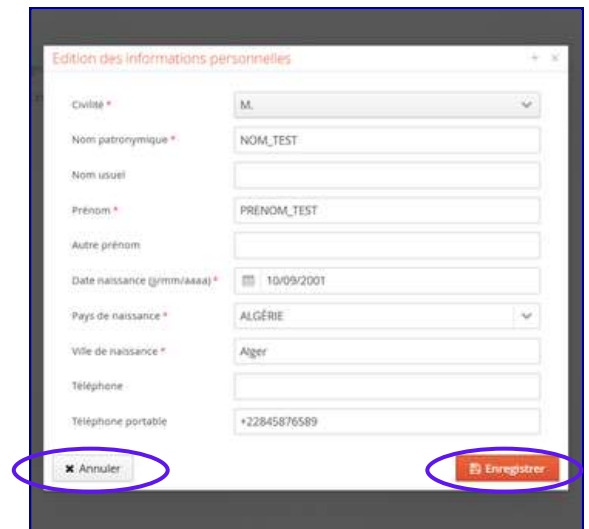
- You must fill all the **tabs on the left-hand side** of your screen with your personal information.
- To enter your information: click on **"saisir/modifier"**.
A window with several fields to fill out appears.
- To save, click on **"enregistrer"**. To cancel, click on **"annuler"**.
- The fields marked with **"*"** are mandatory.



List of information to enter

Informations personnelles: personal information

- **Nationalité**: nationality
- **INE** : leave empty
- **Civilité**: gender. M. = Male / Mme. = Female
- **Nom patronymique**: your surname
- **Nom usuel**: (if you are married) your married name
- **Prénom**: name (first name)
- **Autre prénom**: other names (middle name)
- **Date naissance**: date of birth (dd/mm/yyyy)
- **Pays de naissance**: country of birth
- **Ville de naissance**: city of birth
- **Téléphone**: phone number (with country indicator)
- **Téléphone portable**: mobile phone number (with country indicator)



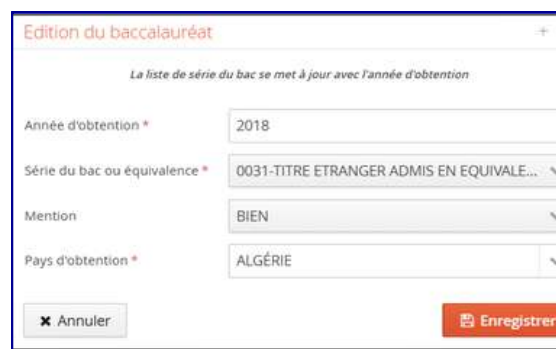
Adresse: address

- **Pays**: country
- **Commune étrangère**: city (name + postal code)
- **Adresse**: street (name + number)
- **Complément adresse 1 / 2**: more information if needed (building, floor, appartement number...)



Baccalauréat: highschool diploma

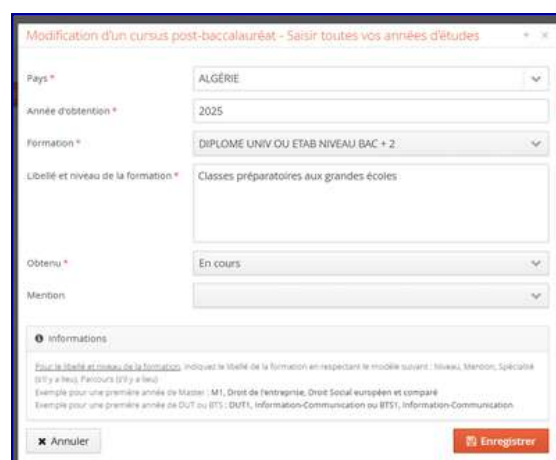
- **Année d'obtention:** year of your highschool graduation
- **Série du bac ou équivalence:** choose **"0031-TITRE ETRANGER ADMIS EN EQUIVALENCE"**
- **Mention:** if you had a distinction. French degrees are graded on a scale of 0 to 20.
 - **Sans mention:** no distinction
 - **Très bien:** very good (more than 16/20)
 - **Bien:** good (between 14/20 and 16/20)
 - **Assez bien:** rather good (between 12/20 and 14/20)
 - **Passable:** pass (between 10/20 and 12/20)
- **Pays d'obtention:** country of graduation



Cursus interne: leave empty

Cursus externe: education history

- You must create one line per degree/course/programme you've followed.
- Click on **"nouveau cursus"** to add a programme.
- Click on **"modifier"** to modify a line.
- Click on **"supprimer"** to delete a line.
- Information to enter:
 - **Pays:** country
 - **Année d'obtention:** year of graduation. If the programme is still ongoing, indicate the expected year of graduation.
 - **Formation:** choose the category of the programme. Check the table on the following page.
 - **Libellé et niveau de la formation:** official name of your programme (indicate the name of the degree, your specialty, major, minor...). If the programme is still ongoing, please indicate your level. Ex: *Master's of Science in Electrical engineering, specialty renewable energy, first year.*
 - **Obtenu:** passed. Either **"oui"** = yes / **"non"** = no / **"en cours"** = ongoing.
 - **Mention:** if you had a distinction.



CATEGORY E-CANDIDAT	EQUIVALENT
FORMATION D'INGENIEUR CLASSIQUE	Engineering degree / Master's of Science
DIPLOME UNIV OU ETAB NIVEAU BAC+2	Degree in two years after a highschool diploma
DIPLOME UNIV OU ETAB NIVEAU BAC+3	Degree in three years after a highschool diploma
DIPLOME UNIV OU ETAB NIVEAU BAC+4	Bachelor / Degree in four years after a highschool diploma
DIPLOME UNIV OU ETAB NIVEAU BAC+5	Master's / Degree in five years after a highschool diploma
DIPLOME UNIV OU ETAB NIVEAU BAC+6 ET +	PhD

Stage: internship. Add one line / internship.

- **Année:** year
- **Durée:** length
- **Nombre d'heures/semaine:** number of hours per week.
- **Employeur/organisme:** company, organisation
- **Descriptif:** description. Please indicate your title, missions, projects, skills developped.

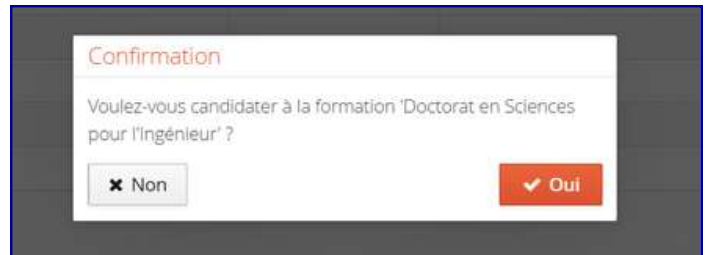
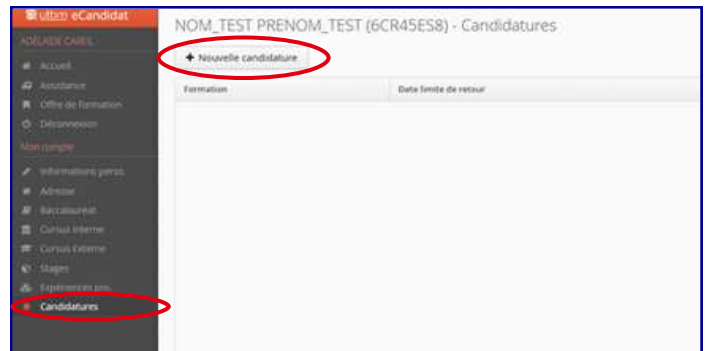
Expériences professionnelles: professional experiences (volunteering, student job, long or short term contracts...).

One line / experience.

- **Année:** year
- **Intitulé:** title
- **Durée:** length
- **Employeur/organisme:** company, organisation
- **Descriptif:** description. Please indicate your missions, projects, skills developped.

3/ CREATING YOUR APPLICATION

- Go to “**candidatures**”, and click on “**nouvelle candidature**”.
 - Under “offre de formation”, click on the menu “**Bourse France Excellence Eiffel 2027**”, and then on “**Doctorat d’université**” and “**Doctorat en Sciences pour l’Ingénieur**” to create your application for a PhD programme.
 - Click on “**oui**” to create the application.
Remember: you can send one application only.



4/ SUBMITTING YOUR APPLICATION

- Click on **"ouvrir"** to edit your application file.
- You must fill out the supporting documents (**pièces justificatives**) and complementary questions (**questions complémentaires**) - see translation on the following pages.

Formation	Date limite de retour	Statut du dossier	Décision
Doctorat en Sciences pour l'Ingénieur	28/10/2026	En attente	En attente

Buttons: + Nouvelle candidature, Ouvrir

Récapitulatif de votre candidature - NOM TEST PRENOM TEST (6CR45E58)

Informations détaillées		Dates utiles	Adresse de contact
Formation	Master "Ingénierie des Systèmes Complexes" - Parcours "Robotique et Systèmes Autonomes" - Année 1	Date de pré-analyse: 28/10/2026	UTIM
Statut du dossier	En attente	Date limite de retour: 28/10/2026	90000 BELFORT
Décision	En attente	Date du jury: 30/10/2026	Mail: adelaide.cirelli@utbm.fr
		Date de publication: 30/11/2026	URL: https://www.utbm.fr/formations/masters/master-ingenierie-des-systemes-complexes/
		Date de confirmation: 07/12/2026	

🔍 N'oubliez pas de consulter l'onglet "Questions complémentaires"

📁 Pièces justificatives | ➔ Questions complémentaires

Procédure dématérialisée, veuillez déposer vos pièces via les commandes du tableau avant le 28/10/2026. Une fois fait vous devrez transmettre votre candidature.

Pièce justificative	Fichier	Statut	Pièce conditionnelle	Commentaire
Pièce d'identité (passport ou carte d'identité en cours de validité)	+	En attente		
Curriculum Vitae (2 pages maximum)	+	En attente		
Relevés officiels des notes post-baccalauréat	+	En attente		
Classement post-baccalauréat, précisant le rang au sein de la promotion et le nombre d'étudiants dans la promotion. Document recommandé. Si indisponible, cliquer sur "non concerné".	+	En attente	☒ Non concerné par cette pièce	
Documents et certifications attestant de votre excellence académique (prix, formations annexes, bourses d'excellence...). Si inexistant, cliquer sur "non concerné".	+	En attente	☒ Non concerné par cette pièce	
Lettre de motivation (2 pages maximum)	+	En attente		
Copie des diplômes (baccalauréat et postérieur). Diplôme technique ou scientifique requis (niveau BAC+3 ou supérieur).	+	En attente		
Certificat de niveau anglais (TOEFL, TOEIC, IELTS, BULATS ou ESOL Cambridge de moins de 2 ans). Document recommandé. Si...	+	En attente	☒ Non concerné par cette pièce	

Buttons: Fermer, Annuler la candidature, Transmettre ma candidature, Télécharger mon dossier

- On **top of the screen**, you can follow the status of your file and the application calendar.
- At the **bottom of the screen**, you can:
 - Annuler la candidature**: cancel your application.
 - Transmettre ma candidature**: submit your application. Only available when your file is fully filled out.
 - Télécharger mon dossier**: download your application file. We recommend to do so before submitting your application.

Keep in mind to check your emails! You will receive notifications on the status of your application (preselection, acceptance, confirmation of your acceptance).

Pièces justificatives: supporting documents

- **Pièce d'identité:** passport or ID card in validity
- **Curriculum Vitae:** CV of 2 pages max.
- **Relevés officiels des notes post-baccalauréat:** all your transcript of records since your highschool diploma
- **Classement post-baccalauréat:** official ranking for all your years in higher education, with your ranking and the number of students in the programme. Strongly recommended. If unavailable, click on **“non concerné par cette pièce”**.
- **Documents et certifications attestant de votre excellence:** any additional document certifying of your excellence (distinctions, complementary trainings, scholarships...). If non-existent, click on **“non concerné par cette pièce”**.
- **Lettre de motivation:** cover letter of 2 pages max.
- **Diplômes (baccalauréat et postérieur):** all your diplomas (highschool diploma and higher education diplomas)
- **Ébauche d'un projet de thèse:** draft of a thesis proposal, explaining the desired subject(s) of study.

Questions complémentaires: complementary questions

- **Pays de résidence pour l'année universitaire 2026-2027:** Country of residence for the academic year 2026-2027.
- **Bénéficiez-vous d'une bourse pour l'année 2026-2027 ?** : Are you receiving a scholarship for 2026-2027?
- **Si vous recevez une bourse, quel organisme vous verse la bourse ?** : If you are receiving a scholarship, which organisation is the provider? No scholarship, click on **“non concerné par cette question”**.
- **Si vous recevez une bourse, quel est le montant annuel de la bourse ?** : If you are receiving a scholarship, what is its yearly amount in euros? No scholarship, click on **“non concerné par cette question”**.
- **Quel est votre classement dans votre promotion ?** : What is your rank in your promotion? If unknown, click on **“non concerné par cette question”**.
- **Quel est le nombre total d'étudiants dans votre promotion ?** : What is the total number of students in your promotion? If unknown, click on **“non concerné par cette question”**.
- **Indiquer votre niveau d'anglais:** Indicate your level in English (A1, A2, B1, B2, C1, C2).
- **Indiquer votre niveau d'anglais:** Indicate your level in French (native speaker, A1, A2, B1, B2, C1, C2).

- Avez-vous déjà un projet de thèse en cours dans une université non-française ? : Do you have a thesis project ongoing in a university outside of France?
- France Excellence Eiffel propose plusieurs bourses : des bourses [...] bourse de 36 mois ? : Eiffel France Excellence offers several scholarship programmes: programmes for PhD in joint supervision (12 and 24 months) and programmes for PhD fully at UTBM (36 months). The number of 36-months scholarships is limited. Do you want to apply for the 36-months programme?

THANK YOU FOR THE SUBMISSION OF YOUR APPLICATION FILE

For any question → adelaide.careil@utbm.fr

University of Technology of Belfort-Montbéliard (UTBM) uses an automated personal data processing system called "eCandidat." The purpose of this processing is: 1. To collect supporting documents for applying to programs offered at UTBM; 2. To track the progress of the application process online until the results are announced. This processing is mandatory for individuals wishing to apply to the programs offered. Consequently, failure to provide the requested information makes it impossible to process the application. The information is collected for internal use at UTBM, and only authorized UTBM staff members and course instructors have access to it. Furthermore, no data is transferred outside the European Union. The retention period for the recorded data is a maximum of 2 years, regardless of the outcome of your application (duration of the recruitment campaign + 1 year). In accordance with Law No. 78-17 of January 6, 1978, and European Regulation 2016/679 of April 27, 2016, on the protection of natural persons with regard to the processing of personal data and on the free movement of such data (GDPR), you may exercise your rights of access, rectification, and erasure for legitimate reasons with respect to your personal data. You may exercise these rights by sending an email to this address: dpo@utbm.fr. The right to erasure applies only if you withdraw your application before it has been reviewed by the relevant departments (cancellation of application or application on hold). This processing is recorded in UTBM's data protection registry.



UNIVERSITÉ DE TECHNOLOGIE DE BELFORT-MONTBÉLIARD

90010 Belfort CEDEX - Tél +33(0)3 84 58 30 00 - contact@utbm.fr - www.utbm.fr