



UNIVERSITÉ DE TECHNOLOGIE DE BELFORT-MONTBÉLIARD

EXCHANGE STUDENT GUIDE



2025 VERSION

SUMMARY

Coming for a semester or two at UTBM is the perfect opportunity to learn in the 4th engineering school of the country, member of the Conférence des Grandes Écoles, at the heart of Europe. Come get training in our fields of excellence : Mechanical Engineering, Mechanical Engineering and Ergonomics, Energy Engineering, Computer Science, Industrial Systems.

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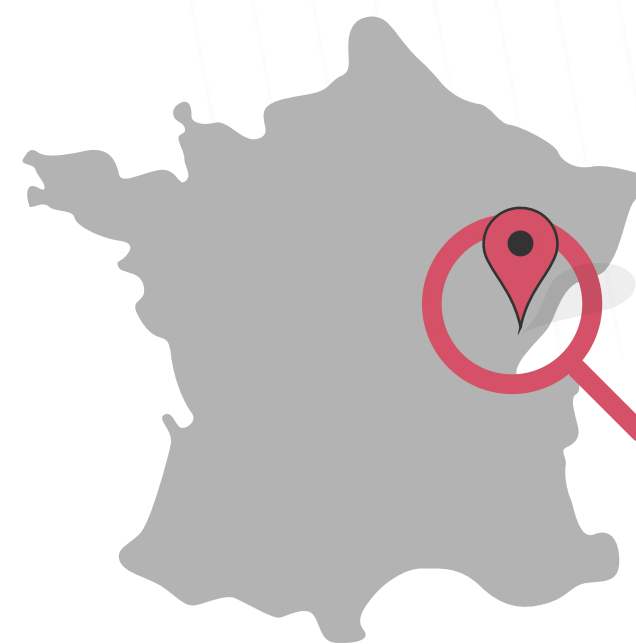
Websites useful to prepare your arrival:

gouv.fr
étudiant

CAMPUS
FRANCE
campusfrance.org

3 campuses

There are 3 campuses at UTBM: Belfort, Sevenans and Montbéliard.



Belfort campus

Computer Science
Energy Engineering
Rooms: A to I



Download the
map

Sevenans campus

Mechanical Engineering
Undergraduate
Industrial Systems
Supply Chain
Rooms: P and T



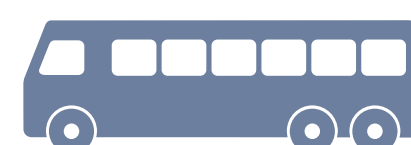
Download the
map

Montbéliard campus

Mechanical Engineering
and Ergonomics
Mechanical Engineering
(apprentices)
Rooms: M



Download the
map



The three campuses are
well connected by bus

Our courses

We advise you to choose between 4 to 6 UE (30 ECTS).

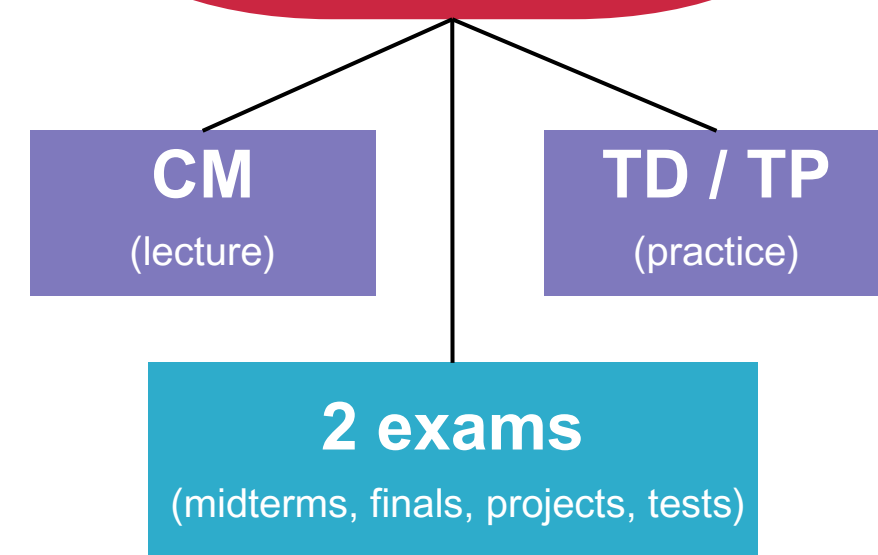
4 to 6
ECTS



1 UE = 1 class

To avoid schedule clashes, we strongly advise you to choose your subjects **in one department only**.

We strongly advise students with a level B2 in French to choose either **only CS classes or TM classes in one block only**. This is **mandatory for Computer Science students**.



You are free to add as much **cross-disciplinary courses** as you wish.

You can add a **Project UE**, where you will work on a subject free of choice under the lead of a teacher.

Undergraduate
(TC, preparatory cycle)

Energy Engineering
(FISE E-GE)

Computer Science
(FISE INFO)

**Mechanical Engineering
and Ergonomics**
(FISE MECA ERGO)

Industrial Systems
(FISE GENIE INDUS)

Mechanical Engineering
(FISE MECA)



Cross-disciplinary courses
Technology, Sciences and Society (QC/OM) and
languages (EC)



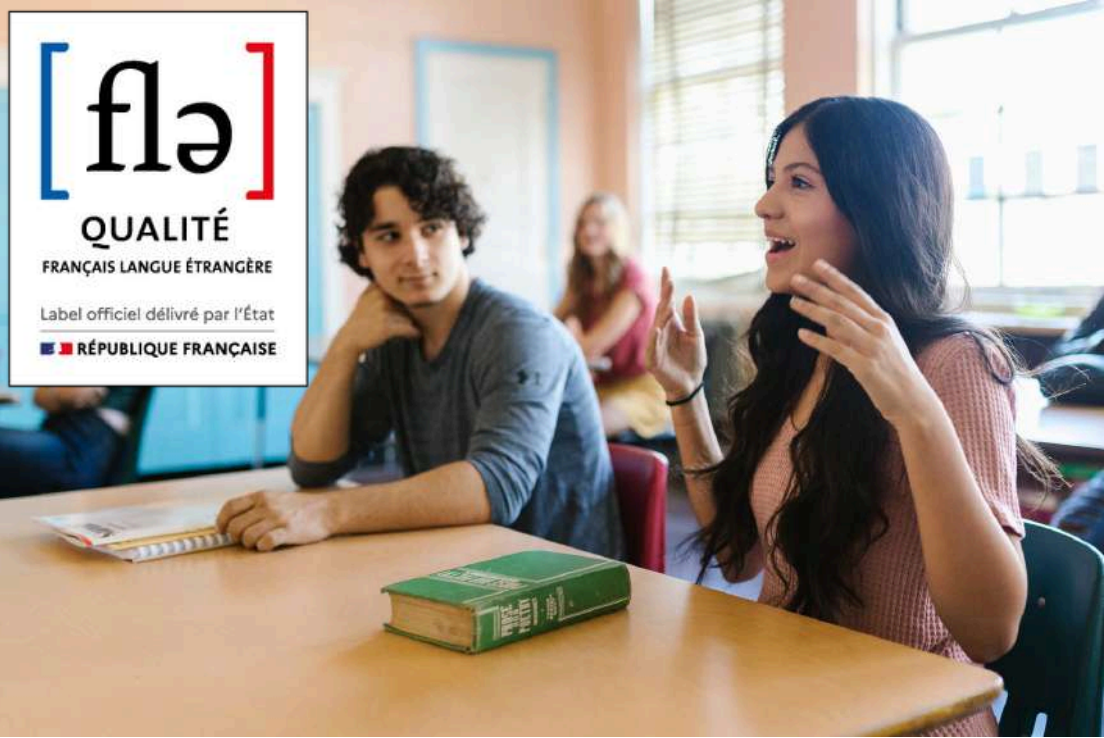
Project UE
(subject free of choice)

CS → **TM**
fundamental level → advanced level, in blocks



UTBM welcomes exchange students **only for studying**. If you want to do an internship in France, you need to ask your home university to sign your internship agreement.

Our courses



To facilitate your integration, we offer you an **intensive French training**, followed by classes all along the semester. In small group of students, learn the language and discover the culture! Five levels are available, from real beginner to sitting an international certification exam. Our classes have been certified “Label Qualité FLE” in 2024.

 **Guide des UE**

To discover all of our courses, go on [le guide des UE](#)

Année universitaire

Type de formation

Formation

Filière | Bloc métier

2024/2025 (actuelle)

Formation d'Ingénieur

Formation d'ingénieur sous statut étudiant I...

Langue d'enseignement

Catégorie

Semestre

Domaine de compétences

CS

TM

ST

EC

OM

QC

Automne

Printemps

Choose the year and “Formation d’Ingénieur”

Choose your department

Choose your semester

- Printemps = Spring
- Automne = Fall

Choose the language of study

Choose your block

Energy Engineering

Industrial Systems

Computer Science

Mechanical Engineering

Mechanical Engineering and Ergonomics

Undergraduate

Formation d'ingénieur sous statut étudiant Energie et génie électrique

Formation d'ingénieur sous statut étudiant Génie industriel

Formation d'ingénieur sous statut étudiant Informatique

Formation d'ingénieur sous statut étudiant Mécanique

Formation d'ingénieur sous statut étudiant Mécanique et ergonomie

Premier cycle [Département Tronc Commun]

UE	Libellé	Langue	Catégorie	Domaines de compétences	Filières Blocs métier	Caractéristiques	Automne	Printemps
AI50	Intelligence artificielle: le projet complet sur 6 mois	FR	TM		IA **		ouverte	
AI51	Systèmes multiagents et simulation	UK	TM		IA **		ouverte	
AI52	Optimisation et recherche opérationnelle avancée	FR	TM		IA **		ouverte	
AI53	Machine learning by practice	UK	TM		IA **		ouverte	
AM01	Improvisation et interprétation musicale	FR					ouverte	ouverte
AM02	Pratique et création artistique	FR	QC				ouverte	ouverte

Code


Teaching language

Level / courses type

- CS: fundamental
- TM : advanced
- QC/OM : Technology, Sciences and Society
- EC: languages

Semester

- Ouverte = open
- Fermée = closed

 Exchange students can register only in **FISE** or **TC** courses, not **FISA** courses

Double Degree

Coming to UTBM through a Double Degree program allows you to get a UTBM diploma alongside your home university one. Depending on the program, students usually come spend their last year of studies at UTBM.

List of Partner Universities

Country	University	Degree	
		Partner University	UTBM
Brazil	Universidade Federal do Parana (UFPR)	Engineering degree	
	Universidade Tecnologica Federal do Parana (UTFPR)	Engineering degree	
China	Université de Technologie Sino-européenne de Shanghai (UTSEUS)	Bachelor	Engineering degree
Canada	Université du Québec à Montréal (UQAM)	DESS	Engineering degree
	Université du Québec à Chicoutimi (UQAC)	Master	Engineering degree
	École de Technologie Supérieure (ÉTS)	Master	Engineering degree
Switzerland	Haute École Arc (HE-Arc)	Bachelor	Engineering degree
Taiwan	National central University of Taiwan (NCU)	Master	Engineering degree

To apply, follow the same procedure as for an exchange semester.



How to apply

1

I apply for an exchange at UTBM through my university.

2

My university nominates me at relations.internationales@utbm.fr

3

UTBM contacts me to explain the procedure.

4

I fill out the online application form and upload the requested documents.


5

Once my application is accepted, the Student Mobility Office helps me prepare my exchange semester.



Required documents

You must bring hard copies of all these documents with you.



Please make sure that the documents are translated in French! (non-official translation tolerated).

Always give copies, not the originals!

Citizens of the European Union, Switzerland, Monaco, Andorra, Algeria, Vatican, Saint-Martin	Citizens of any country outside the UE (including the United Kingdom since January 1st 2021)
A proof of identity (ID, passport)	A birth certificate - translated in French
	Passport (in validity at least 3 months after the end of your stay)
	Long-stay Visa (more than 90 days)*
UTBM Acceptance Letter	UTBM Acceptance Letter
At least 3 passport-size pictures	At least 3 passport-size pictures
European Health Insurance Card (or a proof of health coverage)	Proof of health coverage (at least for your two first months in France) OR for citizens of Québec : form SE401-Q-106
Vaccination certificate (Diphtheria, Tetanus and Poliomyelitis up to date)	Vaccination certificate Vaccination certificate (Diphtheria, Tetanus and Poliomyelitis up to date) Tuberculin test (intradermal) less than 3 months old (except for residents of Canada, Australia, South Korea, Japan, New Zealand and the United States)
Scholarship students: a scholarship certificate - translated in French	A proof of income or scholarship certificate - translated in French

*You must apply for a long-stay Visa (more than 90 days) through the French Embassy or Consulate of your birth country, at least a month before your arrival. Please refer to FranceVisa to know your country’s procedure. Upon your arrival in France, you have 3 months to validate your Visa online on the ANEF website and pay the 60€ tax.





Enrollment

Upon your arrival, the Student Mobility Office will organize a meeting to do your enrollment.



Please don't forget to bring the required documents

After my registration, I get:

My student card, to:



- Pay my meals at the CROUS (resto U)
- Access to the buildings
- Borrow books at the libraries (UTBM and Montbéliard)
- Print my lessons
- Use the self-service printers
- Pay my drinks and snacks at the automatic dispensers

And benefit of all of the advantages of IZLY!



My UTBM email



My user account to access to the online services



- Timetable
- Academic information
- Grades



EDUROAM
(free wifi on the campuses)



Self-service
computers

User account :

- A login (First letter of your name + surname, max 8 characters)
- A temporary password (sent by the administrative department), that you must change as soon as possible on :
Mon Espace UTBM - [ent1], onglet ACCUEIL > Mon Profil UTBM > Changer mon mot de passe.



Welcome Week

Upon your arrival, the Welcome Club organizes a week full of activities to welcome you at UTBM!

- Many events to get to know each other, build friendships and enjoy 😊
- Intensive French training
- Help to do your administrative procedures (because French admin is a blast! 😊)



The Welcome Club also organizes events throughout the semester to discover French culture, enjoy and make unforgettable memories! So, don't forget to follow us on our socials to get all the info 😊



@club.welcome



Club Welcome - AE UTBM

Accommodation



More details

CROUS - Résidence Ernest Duvillard

- Furnished room of 9m2
- Private bathroom/toilets included
- Shared kitchen
- Water, heating, electricity included
- Free wifi
- Furnitures: bed and mattress, fridge, desk, shelves, closet, chair
- Bedding (blanket, pillow) extra charge (15€)
- 275€/month, 275€ deposit



2 rue Ernest Duvillard, 90000 Belfort



There is no household linen, blanket, pillow, cookware nor tableware in the accommodations. If you are coming for the Spring semester, **don't forget to bring a sleeping bag for your first night.**



You can retrieve your keys during the opening hours of your accommodation. Otherwise, you will have to spend your first night in a hotel.

9:00 - 12:00 / 13:30 - 15:30



Go to the University Restaurants for full-course meals at low price!

€ 3.50 €

Accommodation

1

I apply for the accommodation of my choice.

2

I apply to get Visale (students under 30 years old).



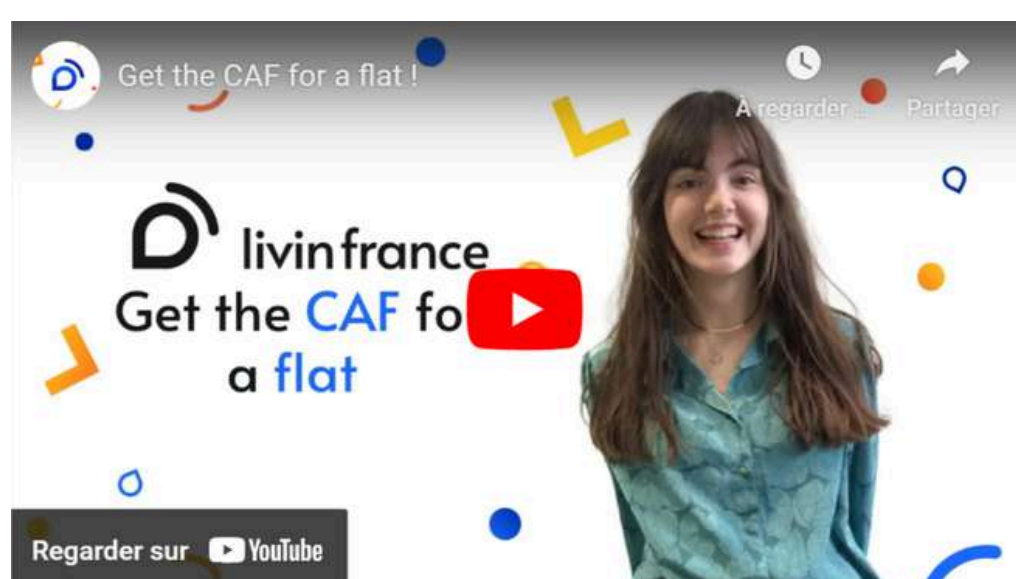
3

I subscribe to an accommodation insurance with civil liability included.



4

Once arrived in France, I apply to APL (CAF), to be reimbursed of a part of my rent.



The Student Mobility Office will help you with all these procedures

Transportation

Airports



BASEL-MULHOUSE



10 min bus



30 min train



LYON



10 min bus



2h30 train)



STRASBOURG



10 min bus



2h train



PARIS



1h metro



3h train

If you plan to arrive by plane, we strongly advise you to land at **Basel-Mulhouse**. If you land in Paris, you can take the TGV (fast train, direct), or the TER, cheaper but slower.

Belfort



Gare TGV MOVAL



20 min bus



Gare BELFORT CENTRE



Optymo



Crous Bed and Breakfast



Best Western Hôtel



Campanile

Montbéliard



Gare TGV MOVAL



20 min bus



Gare MONTBÉLIARD



EvolitY



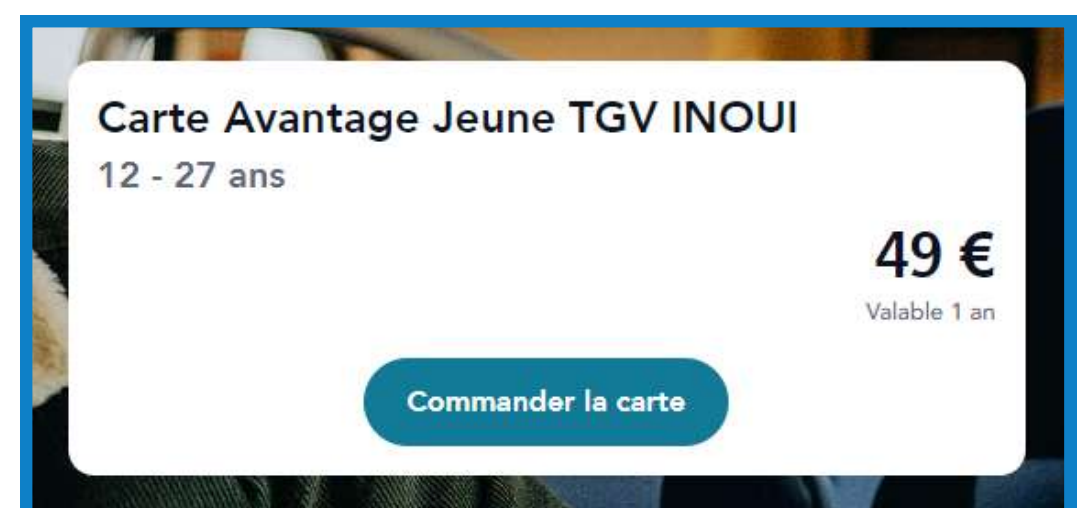
Ibis Hôtel



Campanile



Download this app to buy your bus tickets on your phone



Do you plan to travel by train? Don't forget to buy a Carte Avantage Jeune for capped fares and discounts!

Health coverage

The **National Health Insurance**, or **Social Security**, is mandatory and free. It reimburses up to 70% of your medical fees.



I'm a citizen of the European Union

- I check that the health insurance of my home country covers me during all of my stay.
- I get my **European Health Insurance Card** and present it at every medical consultation.
- Public hospitals are free of charge in France. For the other practitioners, I send my *feuille de soins* (medical bill) to my home insurance to be reimbursed.



I'm not a citizen of the European Union

- Once arrived in France, I register to the Social Security on <https://etudiant-etranger.ameli.fr/#/>



- I subscribe to an **international health insurance** for a month and a half, to be covered during the processing of my file
- Once my file processed, I receive a temporary number and an *attestation de droits* (certificate of affiliation). I fill the online form to receive my **Carte Vitale** (insurance card).



Please remember to update any change in your postal address on your Ameli account in order to receive the documents necessary.

Health coverage



Getting reimbursed by the Social Security

- **I still haven't received my Carte Vitale :**

1. I show my *attestation de droits* to the practitioner.
2. I ask for my *feuille de soins* (medical bill).
3. I send it by post to my affiliated **Caisse Primaire d'Assurance Maladie**.

Caisse Primaire Assurance Maladie CPAM 90
12 r Gén Strolz, 90000 Belfort

- **I've received my Carte Vitale :**

1. I show my **Carte Vitale** at every consultation.
2. The reimbursement goes automatically to my bank account.

The Social Security reimburses medical fees up to 70% only. If you want a better reimbursement, we advise you to subscribe to a **complementary health insurance**.



Estimated monthly budget

Accommodation	270 € - 380 €**	
Insurances	Accommodation	10 €
	Civil liability	Included in your housing insurance or 20 € / year
	Complementary health insurance*	12 €
Groceries	250 €	
Phone package	From 2 to 20 €	
Transport (bus)	From 13 € to 36 €	
TOTAL	560 € - 750 €	

One-time costs

AE registration* (Student Association)	35 € for a year 20 € for a semester
Deposit (down payment on entering your accommodation)	A rent (260 € - 380 €)
Residence permit (students outside the UE)	60 €

* Non mandatory

** APL (CAF) non included (reimbursement from 30 € to 200€, go on www.caf.fr)

Finances



Having a French bank account will make your life so much easier!
UTBM has a partnership with **Crédit Agricole de Franche-Comté**.
Having an account will cost you only **1€/year**.
The bank gifts you **50 €** if you open an account, so don't hesitate!
Please come with your UTBM scholarship certificate to benefitate from this offer.

Finding a student job

- Advices and tips



- Websites with job offers



- Socials (take a look at Facebook support groups!)



- Temporary employment agencies for short-term jobs



You aren't an European Union citizen? Don't forget to check your employment rights!

Student life



The AE in a few words

- more than 50 clubs (robotics, mix, shooting, brewery...)
- a serie of great activites during the semester (intergation week, gala, festiv'UT, week of March...)
- common areas, to meet, eat and share

Simply put, the Student Association is here to help you organize your parties and weekends, and make your studies at UTBM unforgettable! 😊



Do you want to practice a sport? The BDS is here for that! Numerous slots are available all year round in Belfort and Montbéliard. Joining a club is also the best way to make friends in France 😊



Junior UTBM connects UTBM students with companies where they can carry out payed missions. Whether you want to launch an association or get involved in concrete projects, working with the Junior is the best way to prepare your professional future!

Must do

The Crunch Time



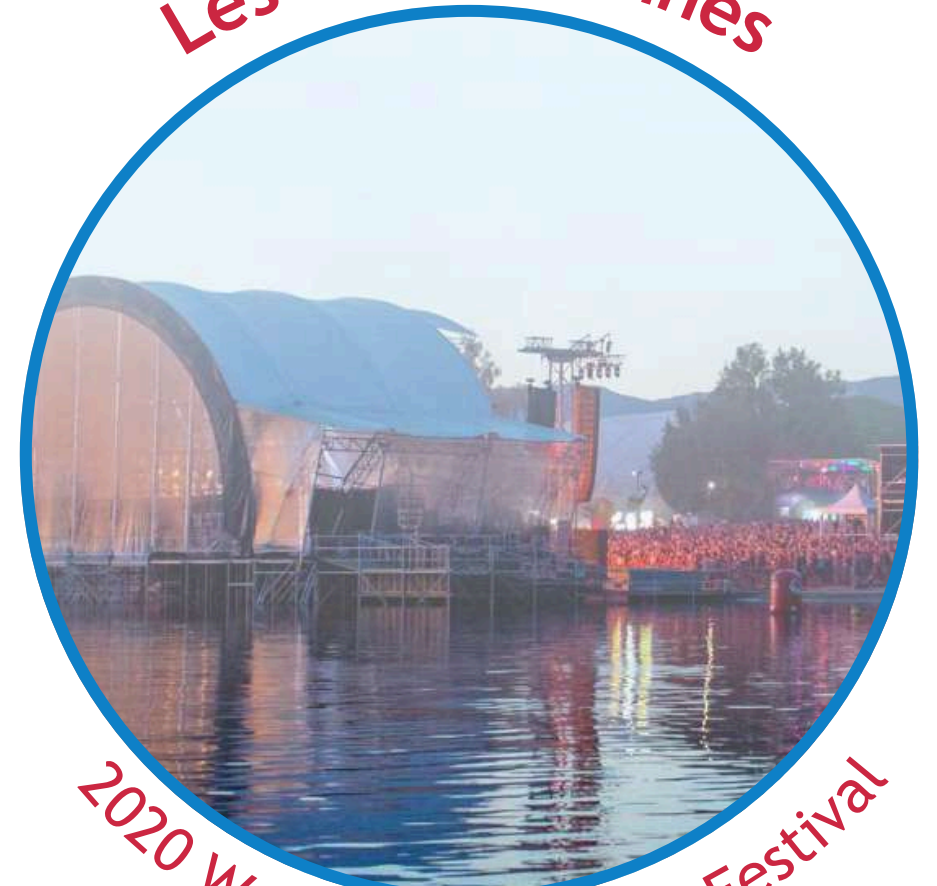
a week of innovation

The FIMU



a student music festival on fire

Les Eurockéennes



2020 World's Best Music Festival

Les lumières de Montbéliard



a magical Christmas market

La Franche-Comté



natural and culinary heritage

Switzerland



a dreamland 30 min away from Belfort

La Bourgogne



land of exceptional wines

The French Alps



breathtaking lakes and mountains

L'Alsace



picturesque towns and Christmas markets

Europa Park



the biggest German theme park 1h30 away from Belfort

A team at your service

The International Relations Office (IRO) is here to help you! If you have any question, please contact relations.internationales@utbm.fr or the appropriate staff member.

PARTNERS AND STAFF



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> relations.internationales@utbm.fr



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Gladys TRIPIER CONSTANTIN

European destinations

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Fanny HATUEL

Non-European destinations

> fanny.hatuel@utbm.fr



Glossary

Formation

FISE	Engineering specialty (students)
FISA	Engineering specialty (apprentices)
TC	Undergraduate School (two years of preparatory cycle)
HUMA	Humanities Department (T2S and EC)
T2S	Technology, Science and Society (social sciences classes)
EC	Expression Communication (languages classes)
MECA ERGO	Mechanical Engineering and Ergonomics
MECA	Mechanical Engineering
GENIE INDUS	Industrial Systems
ENER	Energy Engineering
INFO	Computer Science
CS	Scientific knowledge (fundamental courses)
TM	Techniques et Methods (advanced courses)
ST	Internship

Classes

UE	A class
CM	Lectures
TD	Tutorial classes
TP	Lab
DU	University Diploma (state-approved)
ECTS	European Credits Transfer System (credits for each class)

Departments

AE	Student Associations
BDS	Sports Office
DRII	International Relations Department
DRE	Corporate Relations Department
DSI	IT Department
PPE	Plannings and Exams Department





UTBM, A CIVIC UNIVERSITY

Engaged for the safety and health of its students and staff

UTBM, AN ECO-RESPONSIBLE UNIVERSITY

That plays its part in limiting the impacts of human activities on the environment

UTBM, A UNIVERSITY THAT PREPARES ITS GRADUATES-TO-BE TO THE FUTURE WORLD

